**Curriculum Vitae**

**Shagun Verma**

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**CAREER OBJECTIVE**

To gain as much knowledge in the area of **Banking** & **Finance/Sales** and to be a successful professional in the corporate world.

**PROFESSIONAL EXPERIENCE**

Organization : **Axis** **Bank**

Designation : Assistant Manager

Department : Sales Channel

Period : August 2012 to present

**Key responsibilities**

* Responsible for sourcing savings and current accounts, including customer services, responds to issues.
* Responsible for offering and providing banking products and inform to existing and new customers.

1 year six monts of experience **M/S Shakumbari Automobiles Pvt. Ltd**., Haridwar, as **Sales Executive**

**ACADEMIC QUALIFICATION**

* **Masters of Business Administration (Finance & Marketing) from PTU, by distance learning (2012-2014).**
* **Bachelor of Business Administration** **from HNB Garhwal University (2009-2011).**
* **XII from U.P. board in 2007.**
* **X from U.P. board in 2005.**

TRAINING

Project Title : Sales and Marketing

Organization : Metlife insurance (Dehradun)

Designation : Trainee

Period : 6 weeks

**Key Learnings**

Knowledge of Financial Products like life Insurance Plans and term plans.

TECHNICAL SKILLS

* Basics - MS Office (Word, Excel, PowerPoint,).

**KEY SKILLS/STRENGTHS**

* Quick Learner
* Good Communication Skills.
* Strong Finance and Sales Skills.
* Customer Relationship.

**EXTRA CURRICULAR ACTIVITIES**

Participated in programs at college level.

Participated in several seminars.

**PERSONAL INFORMATION**

Name : Shagun Verma

Date of Birth : 25-Jul-1991

Father’s Name : Sh. Shiv Kumar Verma

Address : Plot No.7, Rajlok (Harilok) Sarai Road Jwalapur, Haridwar

Nationality : Indian

Sex : Male

Marital Status : Married

Languages Known :Hindi & English

DATE : ( Shagun Verma )

Place :